



507 Rogers Road
Lexington, KY 40505
(859) 293-0886

HOUSING AGREEMENT

Residents of the Bob W. Brown House agree to comply with the following:

1. Room rent is due by the 5th of each month in the sum agreed upon at the time of admission or as adjusted when room rent and the resident's income are reviewed annually. There will be no refund of rent if the resident vacates prior to the first of the month. A \$50.00 late fee will be charged if rent is paid after the 5th of the month.
2. Food costs for a resident is \$120.00/month. The resident is encouraged to apply for SNAP (food stamps) to offset food costs. If a resident declines to apply for SNAP then you will be charged \$120.00.
3. Resident will furnish a copy of his/her Social Security, SSI and other checks as verification of monthly income as requested by the Board of Directors for admission or rent review.
4. Residents who enter the hospital from the Bob W. Brown House must bring a statement from the doctor stating that they are eligible to return to the facility and resume their independent living status.
5. Residents will be charged for room held for temporary absence.
6. Meals are scheduled as follows: Breakfast at 7:30am, Lunch 12noon, Dinner 4:30pm and a snack served at 6:45pm. A resident who arrives for a meal later than 15 minutes of the designated meal /snack schedule will not be served. Resident must notify staff member on duty if they are to be late or absent for a meal. If a resident has a job or volunteers and will not be at the facility for a meal (s) a packed meal will be prepared for them. No resident is permitted to use the Bob W. Brown House cooking facilities including microwave to prepare meals.
7. No alcohol or illegal drugs will be allowed on the Bob W. Brown House premises. Any resident who violates this policy may be asked to vacate his/her room.
8. Residents are not permitted to keep a domestic animal (pet) in their apartment or on the premises.
9. The Bob W. Brown House manager or other staff member will admit all quests/visitors to the facility.
10. Resident's family members are permitted to stay with the resident with prior arrangements made with a Bob W. House staff.
11. Residents are to be within the Bob W. Brown House facility by 9:00 pm. Any resident wishing to be out of the facility after 9:00pm must make arrangements with the manager/staff member. Late entry is not automatic. Residents may be in the courtyard until 11:00pm; however he/she must keep the noise level quiet so to be respectful and not disturb other residents.
12. Residents may visit with other residents in any Bob W. Brown common area including the courtyard. Residents are not permitted to stay overnight in another resident's apartment.

13. Residents are expected to treat other residents, family of other residents, visitors and Bob W. Brown staff /Board members in a respectful and courteous manner. Verbal and/or physical threats, aggressive behavior and inappropriate sexual comments, sexual advances or sexual activities toward other residents will not be tolerated.
14. Inspection of the resident's room will be made by the staff or members of the board to assure cleanliness standards are being maintained.
15. Mandatory safety drills will be conducted periodically.
16. The living room/dining room area is for the use of all residents and should be treated with care.
17. Food in the resident's room should be stored in covered containers and all perishable items must be refrigerated.
18. No cooking, hot plates, microwave, toaster/toaster oven or stovetops/ovens are permitted in resident's apartment.
19. A telephone is available for use by residents. Residents are asked to limit usage to 10 minutes in consideration of others. Residents may have telephones installed in their apartments at their own expense.
20. Residents may have cable TV and/or computer / internet services installed in their apartment at their own expense.
21. Residents are assigned a regular laundry time each week.
22. If at any time a resident should demonstrate a consistent inability to adjust to the policies/rules established by the board of Directors, either for health or personal reasons, he/she will, on the recommendations of the resident manager and the admissions committee, be asked to vacate his/her room within fourteen (14) days of notification. In the interim, should special supervision be necessary, the care of the resident becomes the responsibility of the resident's family or guardian.

Bob W. Brown House

Board of Directors

STATEMENT OF UNDERSTANDING

I have read or had read to me the statements above concerning the Housing agreement and rules of behavior at the Bob W. Brown House. I understand that violation of this policy may result termination of my residency.

Resident

Witness

Date

Date